

**Procurement Title**

Framework Agreement for the Provision of Cleaning Materials.

**Procurement Option**

Open, Above Threshold Tender

**New or Existing Provision**

Existing – current contract end date 31/03/2022

**Estimated Contract Value and Funding Arrangements**

Annual value approximately £835,000 to £1,000,000

Potential total contract value: £3,340,000 to £4,000,000

Approximately 11% of the annual value is allocated to Blackburn with Darwen Council's requirements being included within the contract scope (approx. £94,000 per annum drawn from their own budget). See Contract Detail for further information.

The lower range figures for the potential total contract value is based on 12-month historical sales.

The higher range value for the potential contract value takes into account potential price increases throughout the duration of the framework due to inflation.

**Contract Duration**

Initial period of 2 years with an option to extend the contract beyond the initial term, to a maximum of a further 2 years.

**Lotting**

The tender will consist of five Lots:

- Lot 1 – Supply and Direct Delivery of Cleaning Materials
- Lot 2 – Bulk Supply of Chemicals
- Lot 3 – Bulk Supply of Paper
- Lot 4 – Bulk Supply of Polythene Bags
- Lot 5 – Bulk Supply of Cleaning Materials

**Evaluation – All Lots**

Lot	Quality Criteria and (Social Value weighting)	Financial Criteria
1 to 5	60 (10)	40

Social Value will be included at 10% of the quality evaluation

## **Contract Detail**

The purpose of the framework agreement is to ensure that the Council receives best value with regards to the cleaning materials purchased by all Council sites and to ensure flexibility of cleaning materials provision. During the initial stages of the Covid-19 pandemic, having access to multiple contracted suppliers assisted the Council in terms of sourcing requirements during a period of significant shortages.

In order to maintain the flexibility of supply, the framework will be split across five lots as follows:

Lot 1 will provide direct delivery by one supplier of cleaning materials to all Council sites for their consumption as required. It is also the intention to include Blackburn with Darwen Council within the scope of this Lot. Consolidating the buying power of both Councils may lead to tenderers submitting more competitive tender prices. The lot value (including Blackburn and Darwen potential spend) is approximately £610,000 per annum

Lots 2 - 5 will provide the bulk delivery of various categories of cleaning supplies to one location (the Council's Building Cleaning Service located at County Hall, Preston). These supplies are used by the Building Cleaning Service as consumables for their own traded service contracts.

As Lots 2-5 are logistically straightforward for suppliers and the contract values range from £40,000 to £75,000 per annum, they represent an ideal opportunity for small to medium sized enterprises (SMEs) to tender and supply to the Council. The strategy will therefore be to limit the number of Lots that any tenderer can win to one or two Lots in order to ensure that the Council contracts with a minimum of at least three suppliers per Lot.

Due to the heightened importance of cleaning materials throughout the pandemic, to ensure Health and Safety guidelines are being followed, the tender will place a greater emphasis on product and service quality over price, for all Lots.

**Procurement Title**

The acceptance and recycling of mixed inert waste from waste facilities located in the administrative county of Lancashire.

**Procurement Option**

Above Threshold Open Tender.

**New or Existing Provision**

Existing provision. Following procurement in April 2020 the current agreements expire on 31<sup>st</sup> March 2023. Following discussions with and subsequent advice from the Environment Agency regarding how the waste is described and the waste codes that should be used, the current arrangements have been deemed not fit for purpose and further procurement is required. The current arrangements have no obligation for the council to deliver material to the provider and will be left to run unused until expiry.

**Estimated Contract Value and Funding Arrangements**

The estimated value of the contract is £351,000 per annum, £1.75 million over the maximum term.

This will be funded, as currently, from the Waste Service revenue budget.

**Contract Duration**

Initial contract term of 3 years (1st April 2022 to 31 March 2025) with an option to extend beyond the initial term for a maximum of a further 2 years in 12 monthly increments.

**Lotting**

The framework will be divided into 6 lots; 5 lots based on delivery of mixed inert waste into the provider's recycling facility using LCC's transport contractor and a 6<sup>th</sup> lot requiring collection from Preston transfer station. It is envisaged that this will be delivered by a number of contractors.

**Evaluation**

<b>Quality Criteria 10%</b>	<b>Financial Criteria 90%</b>
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The Quality Criteria will include mandatory social value requirements, whilst Financial Criteria will be evaluated on the basis of gate fee plus transport costs. Tenderers will be requested to bid in line with a robust specification and contractual terms and conditions and therefore it was agreed that additional quality criteria (over and above social value) was not required, resulting in a higher financial weighting being applied.

## **Contract Detail**

The tender is for the acceptance and recycling of mixed inert waste (soil, rubble, etc) from household waste recycling centres in Lancashire, and from Preston transfer station.

The mixed inert waste will be delivered by LCC or their transport contractor (lots 1-5) and collected by the provider from Preston transfer station (lot 6).

The successful tenderer for each lot will provide a suitable waste facility with current and relevant planning permission and an environmental permit for the receipt and recycling of mixed inert waste; either directly delivered into the recycling facility itself, or alternatively delivered into Preston transfer station (to cover weekend and contingency requirements) and collected by the winner of lot 6.

The evaluation procedure will place emphasis on both the rate per tonne tendered by each bidder and any transportation costs incurred in order to minimise overall costs to LCC, whilst also meeting social value requirements.

These services presently divert significant tonnages of mixed inert waste from landfill and contribute to waste management targets.

Although Blackpool Council work closely with LCC as part of the Joint Working Agreement for waste, these arrangements do not include mixed inert waste arising from Blackpool facilities as Blackpool Council make their own arrangements.